

### Registration Form

Please complete and post or fax to:  
CPD Unit, The Royal Veterinary College,  
Hawkshead Lane, North Mymms, Hatfield, Hertfordshire, AL9 7TA  
Fax: +44 (0)1707 666877

For further information **Phone:** +44 (0)1707 666865 **Email:** cpd@rvc.ac.uk **Web:** www.rvc.ac.uk/cpd

COURSE NAME	COURSE DATE
-------------	-------------

#### DELEGATE INFORMATION

**Title:** \_\_\_\_\_ **Forename(s):** \_\_\_\_\_ **Surname:** \_\_\_\_\_

**Qualifications:** \_\_\_\_\_ **BVA member no.:** \_\_\_\_\_  
(if applicable)

**Address for correspondence:** \_\_\_\_\_ **Postcode:** \_\_\_\_\_ **Country:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Do you require parking?** Yes  No  **Vehicle Registration number:** \_\_\_\_\_  
(required by RVC Security for campus access.  
Please note that parking places are limited on  
campus due to ongoing building works)

**Special Requirements** e.g. vegetarian:

**How did you hear about the course?:** BVA  In Practice  Veterinary Times  RVC CPD Brochure   
Flyer/Poster  RVC Website  RVC Email  Word of mouth  IVIS  Vet Record  Other.....

#### PAYMENT METHOD

#### Amount Paid £

**By Cheque (personal if UK bank account or bankers draft)** *Cheques must be in UK pounds payable to The Royal Veterinary College*

**By Credit Card**

Visa  Access  Mastercard  Maestro/Switch

(Please note that we are unable to accept American Express)

**Card no:** \_\_\_\_\_ **Issue no: (Switch only):** \_\_\_\_\_ **Valid from:** \_\_\_\_\_ **Expires:** \_\_\_\_\_

**Security Number** (last 3 digits on signature strip):

**Billing Address for Credit Card:** (if different from above):

**Name on Credit Card:** \_\_\_\_\_ **Signed:** \_\_\_\_\_

#### B&B ACCOMMODATION

If you would like to enquire about reserving overnight accommodation at a local hotel or on campus (subject to availability) please telephone +44(0)1707 666865 or email cpd@rvc.ac.uk

Please make cheques payable to "The Royal Veterinary College" and return to the CPD Unit, The Royal Veterinary College, Hawkshead Lane, North Mymms, Hatfield, Herts, AL9 7TA. A receipt will be sent as soon as we have processed your payment. Delegates will be registered on a first-come, first-served basis. Cancellations made up to 30 days prior to the course may incur a 15 percent administration fee. Refunds for cancellations made within 30 days of the course will be at the discretion of the Royal Veterinary College. Reserved places are transferable at no extra cost. Course fees will be refunded in full for course cancellations made by the Royal Veterinary College. No liability will be accepted for travel, accommodation, or any other expenses incurred by participants. All information is correct at time of going to print. The Royal Veterinary College reserves the right to alter the programme, date and speakers of any course without prior notification. For office use only:

<b>Administrator:</b>	<b>Date of receipt:</b>	<b>Register: Yes / No</b>	<b>Recorded: Yes / No</b>
-----------------------	-------------------------	---------------------------	---------------------------